Job Announcement

Lead Children’s House Guide - Eden Prairie

Mission Statement
The mission of Peaceful Valley Montessori Academy is to create an environment that fosters a love of learning and encourages each child to reach his/her fullest potential while treating other with kindness and compassion. By upolding the principles that Dr. Maria Montessori set forth we nurture the children to become self-respecting, socially conscious contributors to the community, and to become active citizens of the world.

Peaceful Valley’s mission statement is more than just words but something we truly live by. We extend our mission to our staff and assist in your personal development. We want each and every person to leave this school better than when they first walked through our doors. We hire capable and strong individuals for all positions- meaning we are able to give you more freedom in the setup and management of your classroom - a unique benefit of working with PVMA.

Job Description
Established in 2009, Peaceful Valley Montessori Academy is a full-day year-round school that serves infants, toddlers, and preschool ages 6 weeks through 6 years old. We help children reach their fullest potential using Montessori Method in a creative school environment that fosters spiritual, emotional, physical, and intellectual development.

Key Responsibilities:
• Parent relations: Create positive relationships with parents through conducting bi-annual conferences, consistent communication in person, over the phone, and via email & Tadpoles
• Student activities: guide morning work cycle; maintain prepared Montessori environment; plan, supervise and implement cururriculum to meet the needs of each child; use observation as a diagnostic tool; oversee and perform food preparation.
• Administration and operations: ensure safety and licensing requirements are met; maintain current, accurate records on students; document child behavior; complete required recordkeeping

Benefits
What we offer:
- Paid time off (annually)
- Medical & Dental Insurance (with employer paid portion for medical)
- Supplemental Insurance options (life, LTD, STD, accidental, cancer, etc)
- Employer paid life insurance premium
- We are family owned, family driven, and family led!
- Our pay is very competitive and our team is unsurpassed. A fun, positive environment is a daily occurrence.
- We have regular staff appreciation events, staff meetings and socials.

If interested in this position and joining an organization that truly changes lives please reach out to Melissa with your resume and cover letter at:
melissa@pvma-mn.com

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Head of School - Peaceful Valley Montessori - Eden Prairie